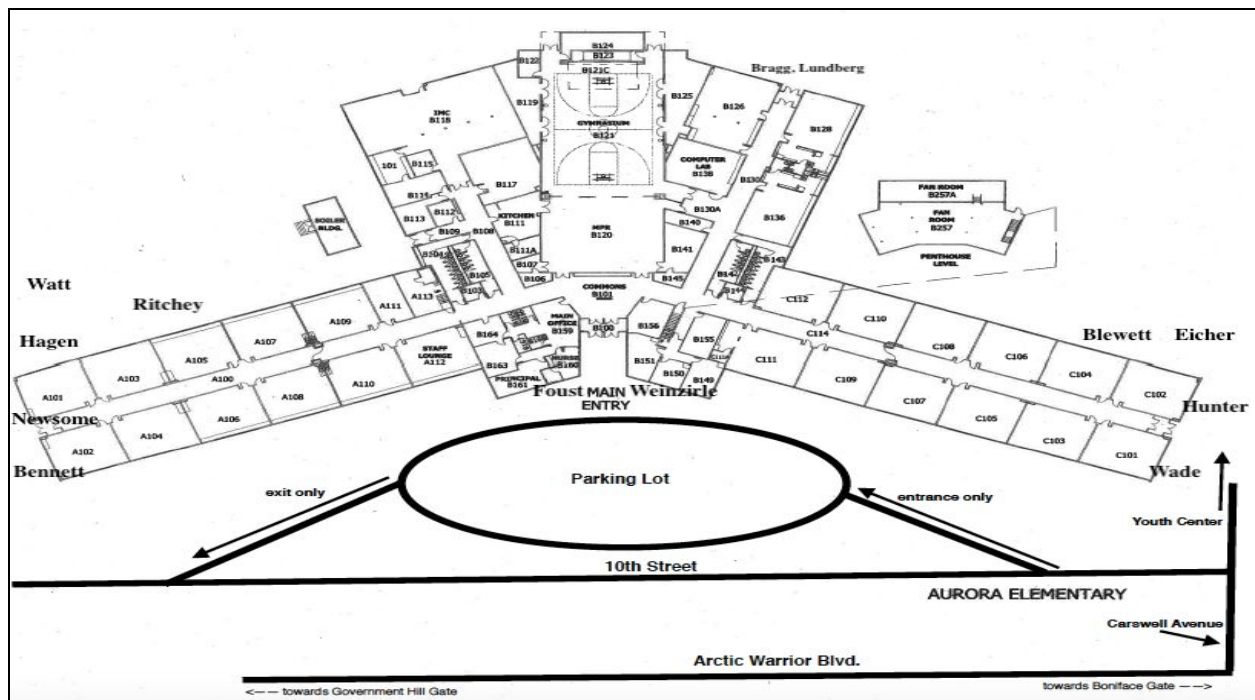


Aurora Elementary Site Plan for Back in School

Link to Aurora Elementary website: <https://www.asdk12.org/aurora>

Arrival to School

Site Map:



Student Arrival Requirements:

- Face coverings required at all times.
- Social distancing of 6ft at all times.
- Playground is closed during arrival.
- Breakfast drop off starts at 9:20 am.
- Students will proceed to their classroom upon arrival
- Students will eat breakfast in their classrooms.
- Entrance into the building:
 - Kindergarten doors: Bragg (K), Lundberg (K)
 - Front door: Foust(1), Weinzirl(1)
 - Primary door: Hunter(2), Wade(2), (when return: Blewett(3), Eicher(3))

- *Intermediate door: When return: Newsome(5/6), Bennett, Hagen(4), Watts(5), Ritchey(6).*

Car Drop-Off:

- Parents will drop off their child(ren) in front of the building, at the curb. .
- Students will proceed to their classroom upon arrival.

Parent walk up:

- Parents can park and walk their child to their line.
- All parents must wear masks and maintain social distancing.
- Parents are not allowed in the building.

Student Walk to School:

- Students walking to school must arrive no earlier than 9:20.
- Students must be wearing a mask.
- Students must go directly to their classroom.

Bus Arrival:

- Students will be required to wear masks on the bus.
- Parents are encouraged to provide a mask; masks will be provided to those without one.
- Students will be assigned seats to adhere to social distancing requirements.
- Family groups will sit together.
- Staff members will meet the bus upon arrival to school.
- Bus drivers will release students from the bus when appropriate.

Pre-K Arrival:

- Aurora does not have a Preschool Program.

Late Arrival:

- Parents will pull up to the front of the building and call the office (907)742-0300 to check in child(ren).
- A front office staff member will meet the student by the front entrance.
- The student will walk into the building with the staff member and will be escorted to their class.
- Students will be directed to wash their hands.

School Staff Arrival:

- All staff wear masks and follow ASD guidance.
- All staff complete the Health Screening before or immediately after arriving at school.

Visitor Policy:

- There will be no visitors unless they are ASD employees or have a MOA with ASD to be on campus.
 - All visitors complete the Health Screening
 - All visitors wear a mask and follow ASD guidelines.
-

Dismissal from School

Student Dismissal Requirements:

- Face coverings required at all times.
- Social distancing of 6ft at all times.
- Playground is closed during dismissal.
- Dismissal will be staggered and start at 3:00 pm.
 - 3:00 Bus Students
 - 3:15 Walkers and Parent Pick-up
- Class exit from the building and Dismissal:
 - Kindy/1 (exit front door): Bragg(K), Foust(1), Lundberg(K), Weinzi(1)
 - Primary door: Hunter(2), Wade(2), (*When Return: Blewett(3), Eicher(3)*)
 - *Intermediate door: Newsome(5), Bennett, Hagen(4), Watts(5), Ritchey(6)*

Car Pick-Up:

- Parent pick up will be before the crosswalk signified by a cone/sign.
- Parents are asked NOT to get out of the car.
- Students will be released to them by the teacher.

Parent/ Sibling Walk-Up:

- Parents will meet their students in the designated areas outside.

Student Walk Home:

- Students will walk home following ASD guidelines: mask wearing and 6 feet distance is required.
- Siblings will connect outside of the building.

Bus Dismissal:

- The 4 buses will line up, with space, towards the top of the curb (towards the stop sign).
- Cones/signs will be placed so buses and students know where to wait.
- SpEd bus and SAP buses will wait on the side road towards the Youth Center (Carswell Ave).
- SAP group leaders are asked to stay at their buses;
 - Students will be brought/come to them when teachers walk students to buses.
 - They will need to call the office looking for students rather than come in.

- If the bus or SAP is running late - we ask for a courtesy phone call so we can keep those kids in the classroom or sitting in the hallway (properly spaced).
- Starting at 3:00pm students will start the process of lining up on both sides of their appropriate hallway
 - Bus 306, Bus 309, Bus 308, Bus 21, SAP.
 - Walkers/parent pick up (may wait inside the classroom door until the first group is outside.)
- Staff will work together to begin taking students to the bus, exiting the building from appropriate doors:
 - Bus 306
 - Bus 309
 - Bus 308
 - Bus 21
 - SAP
- SAP - Students will immediately get on the bus;
 - Students will not congregate outside while waiting for the rest of the students.
 - SAP staff will track who is getting on the bus as they load.
 - SAP will communicate with parents that they must call to tell SAP their student(s) will not be going to SAP after school.
 - SAP advisors will call the office if they have a question about a student.

Pre-K Dismissal

- Aurora does not have a Preschool program.
-

In-school Requirements

Movement within School Requirements:

- Face coverings required at all times.
- Social distancing of 6ft at all times.

Entering the Classroom:

- All students wear masks.
- All students maintain social distancing.
- Students will enter the class only with the permission of the classroom teacher.
- All students will wash or sanitize their hands upon entry.

Restroom Use

- Kindergarten students will use restrooms in their classrooms.
- Other students will use the hallway bathrooms.
- Not more than 3 students are allowed in the bathroom at a time.
- Students will wash their hands after each use.
- Students will wear their masks in the restroom.

- Teachers will radio the office when a student needs to use the restroom.
- The bathrooms will be monitored by office staff.

Hallway Activity

- Not more than 2 classes in the hallway at a time is permitted.
- Students will maintain social distancing requirements.
- Students will wear a mask at all times.
- Students will follow visual guidance provided in the hallways.
- Staff will supervise students at all times.

Use of Group Spaces:

- Any use of the MPR, gym or Library must be scheduled and approved by the principal.
- Students will maintain social distancing requirements.
- Students will wear a mask at all times.
- Staff will supervise students at all times.
- MPR, gym and Library will be sanitized every day.

Hydration Breaks

- Students are encouraged to bring their own water bottles.
 - Dixie cups will be provided to those who don't have a water bottle.
 - Only one student is allowed at a sink at a time.
 - Water fountains are not available for students' use.
-

In-class Requirements

Classroom Environment Requirements:

- Face coverings required at all times.
- Social distancing of 3-6ft when possible.
- Handwashing and sanitization when necessary.
- Cleaning and disinfection when necessary.

Seating & Movement within the Classroom:

- Students will maintain social distancing in the classroom.
- Each teacher will arrange the space to maximize social distancing.

Sanitization of Room or Safe Room Once Cleared

- Each room will be sanitized once daily and more often when needed.
- Teachers and students will sanitize the desks, chairs as needed.
- Teachers and students will sanitize desks and their area before and after snack and before and after lunch.

Common Areas:

- No more than three students at a time are allowed in the coat closet.
- The teachers will determine the traffic flow in their classroom to maximize social distancing.
- Carpet time will only be used when requirements for social distancing can be met.

Collaborative Work Strategies:

- All students and adults will wear masks.
- Students and staff will adhere to the guidelines.
- Collaborative strategies will be determined by the teacher and used when requirements for social distancing can be met.

Material Handling :

- Each student will have their own container where all their materials are stored.
- Shared materials such as gym equipment will be sanitized after each use.
- Students will sanitize their hands before and after using a shared item .
- All students are asked to mark their belongings with their name. It will help to facilitate returning misplaced items.
- Coat, hat, gloves might be provided to a student by office staff if they need it.
- After each use all items will be washed before next use.

Social & Emotional Learning

- Students will be taught routines of washing hands before and after using the safe space.
 - Active break areas (Jump on dots on floor, push ups, GoNoodle, etc.)
 - Virtual Calming Corner (on computer)
 - Students may have the option of going under desk or table to work or calm down (with clear expectations/routine).
-

Facility Sanitation

Ventilation:

- Windows and doors will be open when needed.

Sanitization Between Learning Activities

- Teachers, BPOs or Night Crew will sanitize when needed.
 - Teachers and students will sanitize desks and their area as needed.
-

Additional Guidelines

Eating:

- Students will wash their hands before eating.
- Students will sit 6 feet apart to the greatest extent possible.
- Students will take their mask off and place it in a mask container or a ziplock bag with their name.
- Students will eat their meal.
- Students will put their mask back on.
- Students will wash their hands again.

Inside Recess

- Extra classrooms, music room, gym, or art room will be used for the inside recess with the approval of the principal.
- Regular classrooms will be sanitized by the custodians when the class is outside.
- Whenever possible recess will be outside.

Outside Recess

- There are 4 stations for outdoor recess. They will be monitored by staff.
 - Two of the stations will provide PE and Music activities for the students.
 - Students will stay at their assigned station each day.
 - Students and staff will wear masks outside.
 - Students are encouraged to bring two to three masks in case one of their masks becomes soiled or wet.
 - Social distancing will be encouraged.
-

Adult Guidelines

Adult Activity Requirements

- Face coverings required at all times.
- Social distancing of 6 feet at all times.
- Handwashing and sanitization when necessary.

Staff Meetings

- Zoom only

Staff Training

- Zoom only

PTA Meetings

- Zoom only

Use of Staff Lounge

- No more than 6 staff members are allowed at a time.
- Staff Lounge will be sanitized daily.

Grade Level Planning

- Zoom only
-

COVID Guidelines

COVID-19 Response Requirements:

- All students/staff exhibiting symptoms of illness will be sent home
- Students presenting with symptoms will maintain the greatest distance possible from other students
- Teacher will call/radio the nurse for support to assess the student and follow through with safety procedures by notifying Health Services and contacting the student's family

Follow-Up Steps for Staff or Student Testing Positive:

- Principal or nurse fill out a [COVID-19 Incident Report](#) form at the top of the ASD homepage.
- Principal/nurse asks the parent or employee to email or text confirmation of test result(s), if applicable.
- Principal/nurse encourages positive cases to contact persons they have been in close contact with two days prior to symptoms onset.
- If a positive case has been in close contact with other ASD staff please inform the principal/nurse so that they may be contacted.
- Review [Response Matrix - Confirmed Cases](#) for additional guidance.
- If applicable, the nurse will isolate the positive case and send home ASAP.
- Principal or nurse will notify the Healthcare Services Director or Coordinator of any other relevant information.

Follow-Up Steps for Symptomatic Staff or Students

[Quarantine](#) is for close contacts (see [Defining Close Contacts](#) section)

- The person should stay home for **14 days** from the last contact with a confirmed positive.
- If the person lives with the confirmed positive case and cannot isolate from one another, the 14 days will not start until the confirmed positive case completes their isolation timeframe (10 days).
- Watch for fever, cough, shortness of breath, and other symptoms of COVID-19.
- Stay away from those considered high risk.
- Consider getting tested when in quarantine.

- If you or your child become symptomatic during quarantine, please follow the protocols of isolation.